



LTO Ultrium VOL-SER Label Ordering Instructions

In order to avoid delays in processing your label order, please follow the ordering instructions outlined below. *All required fields must be completed.*

To ensure accuracy, Fujifilm recommends the label order form be completed electronically and then printed and faxed with your cartridge purchase order. Handwritten forms increase the likelihood of inaccurate order placement. Fax completed form with cartridge Purchase Order to **1-914-789-7930** OR email to rmdorders@fujifilm.com.

1. **Indicate Requested Delivery Date – Please allow 2 business days for order processing plus 2-5 days transit time.**

2. **Complete Section 1 – Customer Information**

- Bill To: Dealer
- Ship To: End User

Clear Shipping Instructions and Contact Information must be included

3. **Complete Section 2 – Cartridge Order Information**

- Fujifilm Product Code
- Quantity

4. **Complete Section 3 – Library Information**

- Library Manufacturer
- Library Model

5. **Complete Section 4 – Label Information**

- Select EDP Label Type (if "Other" is selected, please specify label type)
- **Section A** - Alpha Characters and Background Colors
 - Indicate Alpha characters, if applicable.
 - Indicate Background Colors for Alpha characters using Vibrant color chart selections.
 - Background colors for Numeric characters may also be specified. If no background colors are indicated for Numeric character positions, colors will default per Vibrant color chart. (Example: "0" = Red, 1 = Yellow, etc.)

EXAMPLE

Character Position	Alpha Characters	Background Colors
1	B	Red
2	F	Lt. Blue
3		Yellow
4		Yellow
5		Yellow
6		Yellow

Note: Black is not an available background color (characters print in black)

- **Section B** – Label Sequence

EXAMPLE

(500 label sequence – alpha/numeric)

From:

A	B	0	0	0	0
---	---	---	---	---	---

To:

A	B	0	4	9	9
---	---	---	---	---	---

(1000 label sequence – numeric)

From:

0	0	0	0	0	0
---	---	---	---	---	---

To:

0	0	0	9	9	9
---	---	---	---	---	---

- **Cleaning Cartridge Information**

1. Select EDP Label Type (if "Other" is selected, please specify label type)
2. Indicate the last 3 digits in the label sequence (begin & end).

6. **For Special Requests – Supply detailed instructions in section 5.**

Questions? Contact your Fujifilm Customer Service Representative at (800) 488-3854

LTO Ultrium VOL-SER Label Order Form



Please allow 2 business days for order processing and 2-5 days transit time.
 Please complete all information. Incomplete forms will delay processing.
 Once a barcode label order form has been submitted, the order may not be canceled.

1. CUSTOMER INFORMATION

Requested Delivery Date			
BILL TO		SHIP TO	
PURCHASE ORDER NUMBER	ORDER DATE	END USER PURCHASE ORDER NUMBER	ORDER DATE
COMPANY NAME		COMPANY NAME	
ADDRESS		ADDRESS	
CITY	STATE	ZIP CODE	CITY
KEY CONTACT	PHONE NUMBER	KEY CONTACT	PHONE NUMBER
EMAIL ADDRESS		EMAIL ADDRESS	

2. CARTRIDGE INFORMATION

Fujifilm Material Number	Description	Quantity (Multiples of 20)
<input type="checkbox"/> 600003212	LTO Ultrium 1	
<input type="checkbox"/> 600003213	LTO Ultrium 1 Library PK	
<input type="checkbox"/> 600003258	LTO Ultrium 2	
<input type="checkbox"/> 600003240	LTO Ultrium 2 Library PK	
<input type="checkbox"/> 600003267	LTO Ultrium 3	
<input type="checkbox"/> 600003265	LTO Ultrium 3 WORM	
<input type="checkbox"/> 600004952	LTO Ultrium 3 Library PK	
<input type="checkbox"/> 600006393	LTO Ultrium 4	
<input type="checkbox"/> 600006441	LTO Ultrium 4 WORM	
<input type="checkbox"/> 600006411	LTO Ultrium 4 Library PK	
<input type="checkbox"/> 81110000410	LTO Ultrium 5	
<input type="checkbox"/> 81110000412	LTO Ultrium 5 WORM	
<input type="checkbox"/> 81110000411	LTO Ultrium 5 Library PK	
<input type="checkbox"/> 600003214	LTO Ultrium Universal Cleaning Cartridge	
<input type="checkbox"/>	Custom Cartridge Print	

3. LIBRARY INFORMATION

A. Library Manufacturer

B. Library Model

4. LABEL INFORMATION

EDP Label Type

LTO Ultrium 1

- 1700-00
- 1700-0V
- Other*

*Specify a label type

LTO Ultrium 2

- 1700-002
- 1700-0V2
- Other*

*Specify a label type

LTO Ultrium 3

- 1700-003
- 1700-0V3
- Other*

*Specify a label type

LTO Ultrium 4

- 1700-004
- 1700-0V4
- Other*

*Specify a label type

LTO Ultrium 5

- 1700-005
- 1700-0V5
- Other*

*Specify a label type

CLEANING CARTRIDGE INFORMATION

EDP Label Type

LTO UCC

- 1700-CNHU
- 1700-CNVU
- Other*

*Specify a label type

A. Alpha Characters and Background Color

1. Indicate Alpha Characters, if applicable.

2. Indicate Alpha Character Background Colors.

3. Indicate Numeric character Background Colors by position, if required.

Numeric characters print on vibrant color background chart below, unless otherwise specified above.



Character Position	Alpha Characters	Background Color of Choice
1.		
2.		
3.		
4.		
5.		
6.		

B. Label Sequence (Internal VOLSER must be six digits/characters)

From:

To:

From:

To:

From:

To:

Label Sequence

From:

To:

Characters print black on white background

5. SPECIAL INSTRUCTIONS:

Internal Fujifilm Use Only

Order Number: